

Boundary County Fair Board Members
Ken Goggia, Chairman
Ben Robertson, Vice-Chairman
Glenda Poston
Stacie Watts
Bert Wood



Boundary County Fair Board
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2019 Regular Meeting Minutes
Monday, December 2, 2019 @ 6:30 PM
Boundary County Fair Board Room

Members/Staff Present

Ken Goggia
Ben Robertson
Stacie Watts
Glenda Poston

Paula Burt
Bert Wood

Members/Staff Absent

Chris Sabin

The Fair Board Meeting was called to order at 6:31 PM by Vice- Chairman Ben Robertson.

1.0 GUESTS –

Liz Wood- 4-H report. Sign ups are still open. Some projects are just starting up meetings but most won't until 1st of new year. FFA had a good turn out for their dinner and auction. They recently went to Nationals and had a good trip.

2.0 MINUTES – Glenda motioned to approve the minutes as corrected. Ben seconded the motion. Minutes were approved with unanimous vote.

3.0 MAINTENANCE –Paula gave a brief maintenance report. Mentioned quotes for removal of the tree in the warm up arena, a quote for the fence to repair or to replace the whole thing and a report on the truck that is at road and bridge waiting for a mechanic to go look at it to determine cost of repairs. All locks have been changed on the indoor arena and pig barn; locks changed on all the barns. Keys will be issued in the spring to those leaders that need them and they will be signed out and returned after fair. Paula also presented the materials needed for a new security system. She will have Kelly Jones to have a more complete quote prepared for the next board meeting. The barrel for drainage from the annex is ready to be placed outside, Chris will do that when he gets back.

4.0 ADMINISTRATOR – Gathered a few quotes for fair book publishing. Gave those to Debbie for her to present to Leader's Council. Paula asked if everyone was in agreeance to purchase the Fender Passport Venue sound system. Glenda made a motion that we purchase the system, Ben seconded the motion; approved by unanimous vote. Still working with individuals on art work for the fair book, if nothing comes through by the end of the year Judith and Paula have a backup plan. Maurer Carnival can not come this year. Paula will try to find another carnival to come. Luke Lautaret with Marshall Catch will come and perform a concert for Thursday, August 13th. Cost is between \$3,000-\$5,000 they will need 3-4 hotel rooms for 1 night. Stage set up will take place on Thursday

morning. Ben told Bert we would need his trailer for that. Paula will work with Stacie to get sponsorship letters written and sent out to local businesses. Ben will check with Kyle on using the banners that are already printed for many of the businesses that will possibly sponsor.

5.0 EXPENSE/FACILITIES RENT/BUDGET REPORTS – Bert motioned to pay the November bills in the amount of \$5,358.52. Glenda seconded the motion to pay November bills; motion was approved by unanimous vote.

6.0 INCOME REPORT – Bank deposit of \$2,496.92 Checking account balance \$6,115.29, Savings \$103,283.54 Ben motioned to move up to \$10,000 from checking to savings if needed before the next county allotment check was received. Bert Seconded the motion. Motion was approved by unanimous vote.

7.0 BUSINESS –

7.1 Budget 2020- Discussion on how much to budget for fair since this we plan to have entertainment at fair this year. Glenda motioned to change the Fair other from \$1,000 to \$10,000. Ben seconded the motion; motion was approved by unanimous vote. Glenda motioned to move \$19,350 from savings to checking to balance the budget. Ben seconded the motion; motion was approved by unanimous vote. Ken asked about what we would use the \$1000 donation given for improvements to the Indoor Arena were going to be. Ben suggested pressure washing and painting the inside. Ben also mentioned getting banner that says Boundary County Fair and the number of years on it, with the years being able to change annually. Bert motioned to approve the 2020 budget with the previous motions approved and the budget balanced. Ben seconded the motion, motion to approve the 2020 Budget was approved by unanimous vote.

7.2 Fair Entertainment- Paula presented a contract from Cecil the Magician. He will perform for 3 days of fair, Thursday- Saturday for \$775/day. Glenda asked how many shows a day would he perform and how many hours would he spend strolling through the fair grounds and that he be in the fair parade? Paula looked at the lumber jack performances and they have 3 shows a day. Glenda motioned to approve hiring Cecil the magician contingent upon his agreeing to 3-4 shows a day, 2-3 hours strolling the fair and being in the fair parade. Bert seconded the motion. Motion was approved by unanimous vote.

7.3 Fair Book- Debbie Higgins, 4-H Coordinator was present for discussion. Glenda asked how long the fair has been putting together the fair book, how many hours are spent putting it together and does the fair board get any money from that. No one present really knows the history of the fair book and if it was once upon a time put together by the 4-H office or if it has always been done through the fair board office. Paula took a guesstimate of 30 hours spent on fair book, but stated that is probably under estimated because she's never kept track. There was discussion about who should be doing the fair book. Ben brought up that the fair is the fair boards fair not the 4-H's fair and we should be doing the book. Glenda said okay, but who pays for the book to be published? Debbie responded it is paid for by Leader's Council selling ads. Glenda asked how much is made off of selling the ad's, Liz thought it was around \$5,000. Stacie asked about procedure to get ads, she made suggestion on how to possibly make that run

smoother and more efficient. Stacie also suggested that Debbie decide how many and what size of color ads would be sold, that could be good selling point with businesses, because there is a limited amount and it will be who ever gives the money first. After discussion it was agreed by the fair board and Debbie that we all want a better-quality fair book, on brighter paper, a color cover and some color pages inside. Paula asked that possibly 4 front and back pages in the center be reserved for fair photos covering the past 100 years. It was also agreed that the livestock auction pictures would be replaced by a list off all those who auctioned and the buyer and a page showing the grand champion in each species auctioned.

7.4 Vendors and Commercial Event % fee- Ben made a motion to that food vendors give the fair board 3% fee of food sales made at fair. Glenda asked if that would apply to the non-profit food vendors also. Ben said anyone with a 501-3C on file would not pay the 3%. Discussion was brought up about other vendors and would they also pay the % of sales. Ben said he sees this as a test year to see how it goes and that's why only 3% to the food vendors. Glenda mentioned this might need to have a public hearing in order to be approved and told Paula to check with Tevis Hull and the commissioners first. After discussion Ben amended the motion to a 3% sales fee to all food vendors except those with a 501-3C on file with the fair board office and approval from the attorney to do such without a public hearing. Glenda voted against; motion was approved by a 4-1 vote in favor. Glenda asked that a date be added to meal tickets stating they Void after a certain date. Paula also has added that date into the Fair food vendor application. The discussion of commercial event fee was tabled until a later meeting.

ADJOURN – Bert motioned to adjourn, seconded by Glenda. The meeting was adjourned at 8:38 PM by unanimous vote. Next will be held January 6, 2020 @ 6:30 PM.

Respectfully submitted by:

Paula Burt, Fair Administrator

Approved by:

Ken Goggia, Chairman