

Boundary County Fair Board Members
 Ken Goggia, Chairman
 Stacie Watts, Vice-Chairman
 Glenda Poston
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Boundary County Fair Board
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**Boundary County Fair
 August 6-10, 2024
 Fair Hours 8:30 AM- 9 PM
 Non-Food Court Commercial Food Booth Application**

Business/Organization: _____

Name of Contact Person: _____

Mailing Address: _____

Phone #: _____ Cell #: _____

Email: _____

Utilities Needed: _____

Space Requirements: (10' x 20" is provided if different is needed please state) _____

***Please attach the following and initial if attached and/or agreed to:**

1. **Copy of Certificate of Insurance.** _____
2. **Copy of Health Permit.** _____
3. **Copy of menu and prices:** _____
4. **Size of unit, dimensions:** _____
5. **If a Trailer, what side does it open on? Passenger** ____ **Driver Side** ____ **Back** ____
6. **Electrical Needs:** _____
7. **Tax Form Registration confirmation (See Attached).** _____
8. **Contract signed and dated.** _____
9. **Fee of \$235.79 enclosed (includes \$13.79 tax & a \$25.00 refundable deposit).** _____
10. **Please include a photo of your set up if possible.**
11. **Must pay 3% commission of total sales.** _____

Due at 11:00 a.m., Sunday, August 11th, 2024. Please pay to Fair Office.

I further agree to comply with all the rules and regulations governing food vendor space. I agree to pay the fee of **\$235.79** plus 3% of total sales for the week. **I realize that if I do not comply, I will not be considered as a food vendor in the future at the Boundary County Fair.**

Make check payable to **Boundary County Fair Board**

I have read and agree to contract/regulations:

Signature _____

Date _____

DATE	AMOUNT	CK#/CASH	RECEIPT	TAX FORM	INSURANCE	HEALTH PERMIT

For Office Use Only:

Deposit Refund \$ _____ Date: _____ Check #: _____

PLEASE READ ALL RULES OF THE APPLICATION

1. **Vendor space is NOT reserved until the application, payment, proof of insurance (if applicable) and tax forms are received in the Fair Office. Returning Vendors will be given the opportunity to reserve their same booth from the previous year as long as the full booth fee and required paperwork are received in the Fair Office on or before **MARCH 15**. After that date, booth selections will open up to anyone, and will be assigned on a first come-first served basis.**
2. If selling/distributing any food items, please check with Panhandle Health for requirements. Failure to comply or cancellation after July 23 will result in forfeiture of payment and/or cancellation of vendor space. Vendor fees are waived for: Schools, 4-H/FFA, Public Health and Fire/Law Enforcement agencies but an application must be submitted.
3. **Set-up time for**
EXHIBIT HALL ONLY: SUN. AUG 4th, 6-9 PM, & MON. AUG 5th, 8 AM-8 PM.
PAVILION ONLY: MON. AUG 5th, 1 PM-8 PM & TUE. AUG 6th 7:00 AM – Noon. OUTSIDE
GROUND ONLY: MON. AUG 5th, 8 AM-8 PM & TUE. AUG 6th 7 AM-Noon NO EXCEPTIONS
TO SET UP TIMES. The Exhibit Hall will be locked at 11:30 AM on Tuesday for judging with no further admittance until conclusion of Opening Ceremonies. There is NO exception to this rule.
4. **Take-down is Saturday evening after 7:30 PM and Sunday until 12 PM. NO EARLY TAKE-DOWN as this will result in forfeiture of the \$25 deposit and possibly not invited back the following year.**
5. After-hours security watchmen are provided, however each vendor is responsible for securing their vendor space by removing valuables at night. Memorial and Exhibit Halls and the Pavilion are locked each night. The Boundary County Fair Board is not responsible for loss or damage of vendor items.
6. **All fair rules and regulations must be followed.** Selling of products, raffle tickets, drawings, distribution of any materials, etc. is permitted **only within** your vendor space. The Boundary County Fair Board has the right to: reject any product, item or material to be sold or given away if deemed detrimental to the fair and can inspect premises at any time. Failure to comply can result in being asked to vacate and forfeiture of fees. Refer to the fair book for additional rules and regulations.
7. The Display Booth Decorating Contest, using the fair theme, (to be determined) is open to **both commercial and non-profit and will be judged Wednesday, August 7th**. See games and contest rules in the fair book for additional details. The winning booth will receive 2024 fair booth space of equal or lesser value.

NO DOGS ALLOWED ANYTIME ON THE FAIRGROUNDS OR BUILDINGS DURING THE FAIR, AUGUST 5-10. YOU WILL BE ASKED TO REMOVE THEM.

Thank you for participating in the 2024 Boundary County Fair