

Boundary County Fair Board Members
Ken Goggia, Chairman
Stacie Watts, Vice-Chairman
Glenda Poston
Bert Wood
Dave Wenk



Boundary County Fair Board
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2023 MINUTES of Fair Board Meeting
Monday, October 16 @ 6:00 PM
Boundary County Fair Board Room

Call to Order of the Monthly Board Meeting–

In Attendance: Ken Goggia, Glenda Poston, Bert Wood, Dave Wenk, Jodi Stoddard, Chris Sabin

Absent: Paula Burt, Stacie Watts

Guests: Debbie Higgins, Amy Robertson, Liz Wood, Ben Robertson, Rob Tompkins, Tim Dougherty, Oliver & Heather Andrews.

September 11, 2023 Minutes approval Motion to approve the minutes as presented was made by Glenda, and seconded by Bert. Motion carried.

Facilities, Expense/Budget worksheet– Motion was made by Glenda to pay the bills and payroll of \$10,496.77, and seconded by Bert. Motion carried.

- Bills Paid \$ 7,017.59
- Payroll \$ 3,479.18
- Capital Expenditures
- Rental Security Refunds Facilities \$ 1,809.50

Income Report

Checking/Savings Account Balances as of SEPT 30, 2023

- Checking \$ 45,905.19
- Savings \$ 169,798.37

Maintenance/Administrator/Fair Reports

- **Chris: Maintenance Report** – 13-14 cats have been fixed so far. Still trying to catch more. The water is off for the year. Handrails are up in the Indoor Arena except for one which is being returned and replaced.
- **Jodi: Admin Report** –Convention Nov 8-10 in CdA. Hotel reservations and RMAF registrations are all made.
- **Paula: Fair Report** –Dave motioned that we buy 5 wagons, Glenda seconded the motion. Motion carried. Motion was made by Dave to order crowd control panels at \$85 each x10 panels, and seconded by Glenda. Motion carried. Move the discussion of tabletop displays for fair entries to November's agenda.

Old Business –

- Discuss review of books and accounting procedures – Jodi will check with Leonard again for recommendations.
- Dave went to the Eagles meeting and told them that we are concerned that their donation is likely not covering the utilities. They will discuss upping the donation they make. He talked to the Shriners about moving their booth closer to the Pavilion which will open up the middle of the lawn area so as not to block other vendors. The Eagles would be willing to do the beer garden on Saturday night at the fair.

New Business –

- FFA wants to cement the barn and may want our financial help. Ken talked to Gabby. They are considering some ideas but are not ready to move forward right now.
- Dave motioned that we accept Kevin Weber’s quote of \$39,700 to finish the wells building. Glenda seconded the motion. Motion carried. Ken will call Larry and release him from the contract. Chris will contact Kevin to get a copy of his insurance.
- Motion to purchase one set of bleachers from ParkWarehouse for \$1,770 and add an additional wheel kit was made by Dave, seconded by Glenda. Motion carried. After we get one in, Chris will look at the quality and perhaps board will want to order another one or two.
- Liz – Sat Oct 21 is the FFA auction with dinner at 5:30 and the auction at 6:30. Thur, Oct.26th is the Awards Carnival in Exhibit Hall. 4-H signups are open.
- Parks&Rec – discussed adding our PA system wiring to camera wiring when it is installed. They are waiting for the bid from EL Internet to put in the conduit. We will send an email to Eric Lederhos as well, and CC Rob on the email RMTompkins@icloud.com. P&R applied for water rights to dig a well and we would be able to use that to get water to the arena. Looking at putting it by the tennis courts.
- Levi Falck to share ideas for grandstand replacement with community support. (Table for November)
- Tammy Hedrick to discuss a better livestock policy for the fair. (Table for November)
- Oliver Andrews reported on the structural soundness of the old horse barn. Oliver reported that the horse barn looks structurally sound. He will present the Board with a plan, and the board will come back with anything they want to add – including how we want the stalls configured on the inside. He will have this to us by the November meeting.
- Legal Notice to be run in Bonners Ferry Herald – Fair income and expenses. Glenda approved it to be published in the Herald \$60,321.29.
- Amy Robertson would be willing to help re-write the fair book policy on canned food items.
- Review Fair Office procedures on supply acquisitions and payments. It was decided that the majority of fairgrounds purchases would be done using the County’s credit card and/or the existing fairgrounds accounts like those with Quill, and local businesses. The use of personal funds, debit or credit is highly discouraged.
- Debbie Higgins joined the meeting to discuss fair book procedures – what is working, changes needed, etc. We would like to get the fair book out earlier in the year – at least onto the website by mid-May with the printed version coming out late June. 4-H will order more books this year. Let Debbie know who won the window contest each year. Reimburse 4-H for the free ad from the window contest 2023. Board asked that we discussed the possibility of splitting the fair book between Paula and Jodi if needed – add to the November agenda.
- Accessibility to Fort Knox- add to November agenda.
- Dave found a company who can put an ATM on the premises during the fair. We would have to put our cash in it. We would get 3% and the ATM company would get 3%, needs a camera and be hard-wired to the internet. Jodi will check with ICRMP.
- Add meeting time to November’s agenda.

Adjourn: Glenda made a motion to adjourn at 7:43 p.m.. Bert seconded the motion.

The next Board Meeting will be on Monday November 13 at 6:00 PM.



(Ken Goggia - Vice - Chairman) 11/13/23 (date)



(Jodi Stoddard – Board Secretary) 11/13/23 (date)