

Boundary County Fair Board Members
Ken Goggia, Chairman
Ben Robertson, Vice-Chairman
Glenda Poston
Stacie Watts
Bert Wood



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2020 Regular Meeting Minutes
Monday, February 3, 2020 @ 6:30 PM
Boundary County Fairgrounds Office

Members/Staff Present

Ben Robertson
Ken Goggia Paula Burt
Bert Wood Chris Sabin

Members/Staff Absent

Stacie Watts
Glenda Poston

The Fair Board Meeting was called to order at 6:30 PM by Vice- Chairman Ben Robertson. Ken Goggia was calling in for the meeting.

1.0 GUESTS –

Ralph Byquist- Not on the agenda, he was wanting clarification on the 3% sales fee and commented that they have not raised their prices for over 10 years and this will force them to raise price of elephant ears. He was asking for a waiver of that 3% fee. Ben told him this increase was for all food for profit food vendors and that the board didn't feel the 3% was an excessive amount to charge. He told Ralph the board understands if the price needs to go up, that is was their decision. Ralph asked how the fair board would track the 3%, Paula said "Honesty". Ralph then said never mind, just forget we asked for a waiver we understand you've already made up your minds so it is how it is. He and his wife left the meeting.

Liz Wood- 4-H report. Fair ads are being sold. Asked board members what they would like for their ad. All present will place a color ad in the fair book. 4-H will paint the interior of the Indoor Arena prior to fair. They also donated \$500 towards new lights for the exterior of the barns, asking one be placed at the south-east end of the pig barn. Currently, 85 4-H and 35 FFA pigs are expected with 3 breeding projects. Liz asked about cost to re-do the end of the barns in a like manner as to what FFA did but with metal instead of just painting old wood. Ben will contact Reliable Builders and set up a time to meet with Larry on repairs needed to Beef Barn and re-doing end of barns.

Kelly Jones- CCCTV. Kelly presented a map showing where he recommended putting up cameras. Ben did a quick calculation of how much the system would cost and came up with roughly \$2600 to include the \$200 Kelly will charge to oversee the install by Chris. Eric Lederhos mentioned he might be able to get the necessary Cat5 cable needed at a cheaper cost, due to his business buying it in bulk. Ken asked if the security system would record and how long could we go back and look at the footage. Kelly told him

approximately 2 weeks and the system will record 24/7. Kelly will come and assist with ordering supplies if approved.

Eric Lederhos- E.L. Internet. Asked where we would like to have internet access for renters. Paula told him ideally, the VEC, Exhibit Hall, Memorial Hall and possibly the Indoor Arena and Food Court area, maybe the slab. Eric asked about the current internet speed and provider. He ran a speed test on the current internet with Frontier and found it would not be adequate to run the office and the security system remotely as it currently is. Adding Wi-Fi for renters on current system won't work at all. It was asked about getting fiber optics, that would be costly at the time because there are no lines running on our side of the train tracks, if the court house got fiber optics it would bring the lines closer and might be an option. Eric gave price quotes for different speeds of internet and the recommended minimum would be \$90/mo. with the option to up the speed during fair. Ben pointed out that by having internet for the vendors we can easily recoup the cost. Eric also mentioned a snow bird plan, this might be option for months when facilities aren't highly used. Paula will check with the court house and see how the fair office is tied in with the internet and phone carrier and bring numbers to the next board meeting. Eric will look into getting prices to install the equipment needed to have Wi-Fi available to the different areas.

2.0 MINUTES – Ben motioned to approve the minutes. Bert seconded the motion. Minutes were approved with unanimous vote.

3.0 MAINTENANCE –Chris gave a brief maintenance report. Not much happening. Truck is finally at Bear Auto, hope to get word on what repairs are needed by next week. Chris asked if lights he found that were solar operated and LED would interfere with security system, Kelly told him no more light the better just so long as they weren't mounted in front of the cameras. Time spent with snow removal and putting down deicer. Chris asked if a snow blower can be put into next year's budget. Ben told him to make a wish list of things he'd like for the job.

4.0 ADMINISTRATOR – Paula reported the portable sound system has been ordered, should arrive this week sometime. Passed out thank you cards to be signed and mailed to 4-H leaders for \$500 donation and the Eagles donation of \$200. Told about a County Fair Management conference to be held in Moscow, ID on March 27 9 am- 4 pm. There is no charge to attend and all fair board members, 4-H & FFA directors are welcome to attend along with fair managers and staff. Paula plans to attend and hopes a few board members can also go. Presented a Fee waiver letter from the Friends of Kootenai National Wildlife Refuge, they would like to hold a bird meeting in the exhibit hall and are hoping for a waiver or price reduction. Ben asked for opinions, all present agreed that no waiver will be given. Paula asked if it's okay to order the ceiling tiles for the Exhibit Hall, Ben asked if they were already in the budget. Paula reported that the cost for the tiles and other improvements had been put in the budget. Ben said then yes, go ahead and get it done. Update on carnival search, Paula reached out to all carnivals registered with RMAF, some responded with NO, on positive side two responded with wanting more information and possibly. Paula will continue to follow up with them and see if we can make something

happen. Paula and Ben will be going to the next Parks and Recreation meeting to discuss needs of fairgrounds for fair week. Paula asked about changing location of monster cookie contest to using part of the dining hall, moving coloring contest to the photography exhibits and putting veggie critters as an entry with vegetables. This is being asked for so Judith can use the whole annex space for the 100th year exhibit. It would also leave the annex open the entire fair and not require that entry to be closed each day of fair for judging. Moving the veggie critters to the exhibits would fill in the risers more which numbers have been down the past few years. The board members were in favor of the changes, Paula will also speak to the superintendents of the departments as well. Ideas were presented for t-shirts and canvas bags to be sold to commemorate the 100th year of fair. Liz said 4-H would want to buy 200 of them and asked if they could be given a discount because they will be buying them for all the 4-H kids. It was mentioned to have grey and white or red shirts made up. Paula is working with Vinyl Expressions on this and will have more solid costs at the next meeting. Potentially, the fair board could make \$7-\$10/shirt sold. Sales could go to barn improvements. Checking balance \$71,772.65 Savings \$83,985.51

5.0 EXPENSE/FACILITIES RENT/BUDGET REPORTS – Ben motioned to pay the January bills in the amount of \$6,282.86. Bert seconded the motion to pay January bills; motion was approved by unanimous vote.

6.0 INCOME REPORT – Bank deposit of \$54,516.68

7.0 BUSINESS –

7.1 Use Fee Waiver- Paula showed copy of the most current fee waiver policy for the fair board, dated June 2003 along with correspondence from the State and County Attorney advising what fees if any could be waived by the fair board. Discussion was made between those present as to if fees should be waived for use of the buildings and by what groups. In the past the extension office was using the facilities free of charge. Ben made a motion that the fee policy from June 2003 be amended by removing the first line which waives fees for Boundary County government entities and include FFA with the 4-H activities reference. Also, to include in the rules *at fair boards discretion. Bert seconded the motion. Motion was approved by unanimous vote. Motion was made by Ben to have new fee waiver policy in effect March 1, 2020. Bert seconded the motion. Motion was approved by unanimous vote.

7.2 Fair Royalty Scholarship Application- Discussion was made about the past way of choosing fair royalty is totally out of the hands of the board members and it should be determined by the board. Ben wants the decision to be 100% from the fair board. Paula mentioned some concerns Glenda mentioned to her with this decision primarily that parents will claim the decision was made because one applicant is better known by the fair board over another or related in some way. It was brought up that if an applicant was related to or close friend of a board member than that board member would refrain from voting. Ben suggested the applicants be scored on the application, interview and summer help duties. It was asked what the policy for the scholarship is, Paula gave the board members a copy of the requirements. Discussion was made

regarding the scholarship being contingent on college enrollment. Ben stated he would like to see this be a \$500 award given the year the applicant wins instead of upon proof of college enrollment, he feels that deters students from applying because not everyone is planning to attend college but would be an excellent representative of fair royalty. Ken clarified that the winner would not need to attend college or a trade school, but would receive the \$500 award that fair year. Ken made a motion that the requirement for proof of college acceptance be eliminated from the scholarship application, to be a \$500 award for both the fair king and queen and that the complete process of selection will be done by the board members. This will be determined by the interview, application and work hours completed prior to fair. Ben seconded the motion. Motion was approved by unanimous vote.

7.3 Security System- Ken made a motion to install the security system and take \$2600 from the Fair Board savings and put into checking and add a new line item to the budget for the system. Bert seconded the motion. Motion was approved by unanimous vote.

7.4 Fair Theme- Bert made a motion that “From Pioneer Days to Modern Ways” will be the 2020 fair theme. Ken seconded the motion. Motion was approved by unanimous vote.

ADJOURN – Bert motioned to adjourn, seconded by Ken. The meeting was adjourned at 8:40 PM by unanimous vote. Next will be held March 2, 2020 @ 6:30 PM.

Respectfully submitted by:

Paula Burt, Fair Administrator

Approved by:

Ken Goggia, Chairman