

Boundary County Fair Board Members
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Boundary County Fair Board
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2025 Boundary County Fair
August 5-9, 2025
Fair Hours 8:30 AM - 9 PM

X	Location	Size	Fee	Tax	Rental Security Deposit	Total	After July 22 ADD
	Exhibit Hall (Business)	8' x 4'	\$135.00	\$ 9.45	\$50.00	\$ 194.45	\$ 20.00
	Exhibit Hall (Non-profit*)	8' x 4'	\$70.00	\$ 4.90	\$50.00	\$ 124.90	\$ 20.00
	Pavilion (Business) Center aisle	8' x 4'	\$115.00	\$ 8.05	\$50.00	\$ 173.05	\$ 20.00
	Pavilion (Non-profit*) Center aisle	8' x 4'	\$60.00	\$ 4.20	\$50.00	\$ 114.20	\$ 20.00
	Pavilion (Business)	8' x 8'	\$140.00	\$ 9.80	\$50.00	\$199.80	\$ 20.00
	Pavilion (Non-profit*)	8' x 8'	\$70.00	\$ 4.90	\$50.00	\$ 124.90	\$ 20.00
	Pavilion (Business)	12' x 8'	\$170.00	\$ 11.90	\$50.00	\$ 231.90	\$ 20.00
	Pavilion (Non-profit*)	12' x 8'	\$85.00	\$ 5.95	\$50.00	\$ 140.95	\$ 20.00
	Lawn (Business) (NEW size)	10' x 10'	\$115.00	\$ 8.05	\$50.00	\$ 173.05	\$ 20.00
	Lawn (Non-profit*) (NEW size)	10' x 10'	\$85.00	\$ 5.95	\$50.00	\$ 140.95	\$ 20.00
	WiFi / INTERNET access code	Full Week	\$25.00	\$ 1.75		\$26.75	

*Must provide proof of Non-profit organization

TOTAL \$ _____

____ (Y/N) ****NEW in 2025!** Are you selling merchandise? **A 4% Commission on ALL merchandise, wristband, and entertainment sales** is required to be paid to the office by the end of Saturday of fair week.. (Raffle ticket sales are exempt.)

____ **ACCESS ELECTRICITY. ONLY AVAILABLE in Exhibit Hall and Pavilion booths.** Bring ext.cords & pwr.strip

Organization/Business Name _____

Contact Name _____

Mailing Address _____ City _____ ST _____ Zip _____

Telephone _____ Email _____

What will be sold or displayed _____

NOTES/SPECIAL REQUESTS/Previous Booth or New Booth Request/:

I have read and agree to the contract and attached regulations:

Signature _____

Date _____

DATE	AMOUNT	CK#/CASH	RECEIPT	TAX FORM	INSURANCE	NON-PROFIT

For Office Use Only:

version 11.19.24

Deposit Refund \$ _____

Date: _____

Check #: _____

PLEASE READ ALL RULES OF THE APPLICATION

1. Vendor space is **NOT** reserved until the application, payment, proof of insurance (if applicable) and tax forms are received in the Fair Office. Payment & Application will **ONLY** be accepted when submitted **TOGETHER**. Returning Vendors will be given the opportunity to reserve their same booth from the previous year as long as the full booth fee and required paperwork are received in the Fair Office on or before **MARCH 15**. After that date, booth selections will open up to anyone, and will be assigned on a first come-first paid basis.
2. If selling/distributing any food items, please check with Panhandle Health for requirements. Failure to comply or cancellation after July 23 will result in forfeiture of payment and/or cancellation of vendor space.
3. Vendor fees are waived for: Schools, 4-H/FFA, Public Health and Fire/Law Enforcement agencies but an application must be submitted.
4. Set-up time for
EXHIBIT HALL ONLY: SUN. AUG 3rd, 6-9 PM, & MON. AUG 4th, 8 AM–8 PM.
PAVILION ONLY: MON. AUG 4th, 1 PM-8 PM & TUE. AUG 5th 7:00 AM – Noon.
OUTSIDE GROUNDS ONLY: MON. AUG 4th, 8 AM–8 PM & TUE. AUG 5th 7 AM–Noon
NO EXCEPTIONS TO SET UP TIMES. The Exhibit Hall will be locked at 11:30 AM on Tuesday for judging with no further admittance until conclusion of Opening Ceremonies. There is **NO** exception to this rule.
5. **Vehicles** are allowed access to most booth spaces for loading and unloading of supplies, but for pedestrian safety, vehicles **must be REMOVED 30 min. prior to the opening of each fair day**, and are **NOT** allowed back on the grounds until the following morning. This will be strictly enforced. Wagons are usually available by the fair office for use in transporting items to and from your booth.
6. **Take-down is Saturday evening after 7:30 PM and Sunday until 12 PM. NO EARLY TAKE-DOWN as this will result in forfeiture of the \$50 deposit and the possibility of not being invited back the following year.**
7. **After-hours security** watchmen are provided, however each vendor is responsible for securing their vendor space by removing valuables at night. Memorial and Exhibit Halls and the Pavilion are locked each night. The Boundary County Fair Board is not responsible for loss or damage of vendor items.
8. **All fair rules and regulations must be followed.** Selling of products, raffle tickets, drawings, distribution of any materials, etc. is permitted **only within** your vendor space. The Boundary County Fair Board has the right to: reject any product, item or material to be sold or given away if deemed detrimental to the fair and can inspect premises at any time. Failure to comply can result in being asked to vacate and forfeiture of fees. Refer to the fair book for additional rules and regulations.
9. **The Display Booth Decorating Contest**, using the fair theme, (to be determined) is open to **both commercial and non-profit and will be judged Wednesday, August 6th**. See games and contest rules in the fair book for additional details. The winning booth will receive a free 2026 fair booth space of equal or lesser value.

NO DOGS ALLOWED ANYTIME ON THE FAIRGROUNDS OR BUILDINGS DURING THE FAIR, AUGUST 4th-10th. YOU WILL BE ASKED TO REMOVE THEM.

Thank you for participating in the 2025 Boundary County Fair

ATTENTION:

ALL Vendors – regardless of whether you are selling merchandise or not, regardless of if you are profit or non-profit, and regardless of if you already have an Idaho State Business & Sales Tax License, **MUST REGISTER FOR OUR EVENT** with the State of Idaho.

REMEMBER: State tax is 6% AND City of Bonners Ferry tax is 1%

INSTRUCTIONS:

Event ID: 425787392

Start Date: August 04, 2025

End Date: August 09, 2025

Location: 6567 RECREATION PARK RD

STE 1

BONNERS FERRY, ID 83805-0000

Have ALL your event PARTICIPANTS do the following:

- 1. Go to tax.idaho.gov/GoToTAP and under “Sellers and Promoters” click “Register as a Temporary Seller or Promoter.”**
- 2. Choose “Seller WITH Event ID” > “Next”**
- 3. Choose “I am going to an event” > “Next”**
- 4. Enter the Event ID > “Next”**
- 5. Enter your Seller Information > “Next”**
- 6. Choose Purpose: “I am not making taxable sales,” “I have a regular permit” or “I need a temporary permit.” > “Next”**
- 7. Review your entry > “Submit”**
- 8. Check your email account for further instructions or attached Temporary Sellers Permit (if applicable).**

YES, all participants need to register but NO, Regular Sales & Use Tax holders do NOT need a Temp Permit.

More information is available on our website at tax.idaho.gov/pse1.

If you have any technical difficulties, contact us at sas@tax.idaho.gov.

If you have questions about sales tax or being an event promoter, email taxrep@tax.idaho.gov or call (208) 334-7660 in the Boise area or toll-free at (800) 972-7660. Hearing-impaired callers, use the Idaho Relay Service at (800) 377-3529.