

Boundary County Fair Board Members  
Ben Robertson, Chairman  
Ken Goggia, Vice-Chairman  
Glenda Poston  
Stacie Watts  
Bert Wood



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**2022 MINUTES of Fair Board Meeting**  
**Monday, April 4th, @ 6:00 PM**  
**Boundary County Fair Board Room**

Call to Order of the Monthly Board Meeting – 6:00 pm

**In Attendance:** Glenda Poston, Ben Robertson, Ken Goggia, Paula Burt, Jodi Stoddard, Chris Sabin

**Absent:** Stacie Watts (out of town/family emergency), Bert Wood.

**Guests:** **Liz Wood.** Beef weigh in went well. Barns are going to choose different countries for the Around the World theme.

**Eric Lederhos.** No quotes for us today. They are shorthanded. He says they can get it done in July prior to the fair. Recommends Lorex products - one NVR video recorder in the office that can support 32 cameras. We would need to put 2 POE's to power the other cameras in two other sites on the campus. They have voice and zoom and nocturnal built in with high resolution, and motion sensors. 32 pack is \$5,199. \$4,199 for 24 cameras. POEs are \$785 for two. Estimate of \$3-4,000 in labor. Need access points for internet capability by running a separate cable. We could run the cat5 cables ourselves. Eric wants to test out the AP's prior to recommending them to us. Ben recommends getting the equipment now while it is on sale, and having it ready for when Eric has a crew who can put it together. Ken motioned that we order the 32 camera system and two of the POE 16 channel switches through EL Internet at cost, for a total of \$5,985.98 plus freight. Glenda seconded the motion. Motion carried.

**Jenna Magee.** Just visiting.

**Tim Petty.** Reported on the vandalism on the Parks & Rec side. Wondering about putting up a fence to keep people driving between buildings. The Herald is writing an article on it.

**March 7th, 2022 Minutes:** Ken Goggia made a motion to accept the minutes as posted. Glenda Poston seconded the motion. Motion carried.

**Maintenance/Administrator Report**

**Chris:** Maintenance Report Chris removed the pole on the side of the VEC. Has a bit more to do on it. He painted the bathroom floors in the Exhibit Hall. The boy's bathroom door was left open after weigh in. Someone took toilet paper out and TP'd part of the grounds. He fixed the Exhibit Hall door so it secures now.

**Jodi's Admin Report:**

- Executive Session checklist is now included in your folder for future reference.
- Board was informed of the anonymous bright paper notes that were left on the property the week of 3/16-3/19. They were escalating in number, put in the lockbox, taped to the office and Memorial Hall doors and parking lot signage. They had also used a washable marker on the office door. There was a concern between Ben, Jodi, and the High School principal Lisa Iverson, that the notes sounded somewhat sad. Lisa suggested leaving a note for them that recognized their notes, and listed the suicide

hotline if they were feeling sad or alone. Our note was opened and replaced, so it is assumed that it was read by the person leaving the notes, and the issue stopped.

- Several patrons have asked if we could see about getting a temporary ATM machine, at least for the fair, and perhaps for other events throughout the year. Jodi called Mountain West Bank. Theresa Carmine will check and see if that is a possibility, or what they might have available. To date they have not provided portable ATM's to any other businesses, but she also thinks it sounds like a good idea and will get back to us.
- A new canopy cover for the new portion of the poultry palace has been ordered.
- Upcoming public events which have been booked: Magic Show coming in May in the Exhibit Hall. Circus coming June 3 in Outdoor Arena. Arena Cross last weekend of June. Demo Derby second weekend of July and second weekend of September.
- Chalkboard signs, which can be used with the chalkboard markers, are being placed by the doors of the VEC, Memorial Hall and Exhibit Hall. These can be used to notate which groups are in which building, eliminating the confusion when multiple events are happening at the same time.
- Vandalism was reported on the Parks and Rec side of campus last night and today. Two Bonners Ferry police officers came by to see if we knew anything and ask if we had cameras. A vehicle drove through a fence and spun up the lawn during the daylight hours over Spring Break.

**Paula:** A large animal judge has been booked - Jan Busboom. Paula has been working on the fair book. P1FCU will sponsor the Concert at \$3,000. Jodi emailed the fair vendors to remind them to get their money in. Paula handed out the Fair schedule and suggested games for the Board to review. She will get the hotel rooms booked for the judges this week.

**Facilities, Expense/Budget worksheet– Review** Motion to pay the bills and payroll of \$6,617.01 was made by Ken Goggia. Glenda Poston seconded the motion. Motion carried.

- Bills Paid \$ 5,007.61
- Payroll \$ 1,609.40 (Total Bills & Payroll \$6,617.01)
- Rental Security Refunds \$ 700.00
- Capital Expenditures \$ 0

#### **Income Report**

- Deposits \$ 4,372.72

#### **Checking/Savings Account Balances as of March 31, 2022**

- Checking \$ 35,569.88
- Savings \$ 177,564.66

#### **Old Business –**

- USDA Grant – nothing to report

#### **New Business –**


- Fair Games. Stick horse replaces the zucchini race. Glenda asked if we really want to continue the small pet contest. Decision made to end the Pet Contest. Wednesday Corn Hole contest could be used as a fundraiser for the Fry Foundation. Dutch Oven cooking and/or Ice cream Contest on Wednesday at 4:30 with tasting at 6:30. An extra concert with Paul Bonnell on Wednesday at 7:00. Beer Garden was discussed, Mugsy's has been contacted. It was suggested that we use wrist bands for alcohol, and limit where they can take the alcohol (beer and wine only). Fair gets a percentage of the alcohol sales. Devon Wade concert starts at 7:00 pm on Saturday.
- Final update approval of the Fair Board Bylaws. Move to next month to officially approve them as a full 30 days are needed.
- Discuss the time of Board Meetings. Ben would like to move the meetings to 6:30 meetings. Bert would like 6:30. A suggestion was made to have winter hours of 6:00 pm. Also a suggestion was made to bump the meeting to the second Monday of each month. Jodi will check the Idaho code on what is

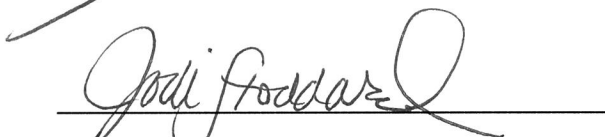
required to change the date/week of the meeting. And discuss it next month. Ken motioned that summer meeting hours be moved to 6:30 pm. Glenda seconded the motion. Motion carried.

- Idaho County Treasurers conference will purchase food vouchers for use during the Fair. Discuss seating arrangements in the VEC for one dinner on Tuesday, and Treasures would pay for the clean-up to the food vendor.
- Portable Stage purchase options. Several styles were reviewed with an average cost of approx. \$6,000 for an 8x16 modular stage (in 4x4 ft sections), including a rolling cart for easy moving and storage. A motion was made by Ken to table it for future consideration. Seconded by Glenda.
- The artwork submissions for the 2022 Fair Book Cover and Fair T-Shirts was reviewed, and winners chosen. Fair Book cover winner was Amy Tye. Coloring Page was Tabitha Field. T-Shirt by Amy Tye. The Board liked the heather teal color.
- Paula would like to schedule some Workshop days for Fair planning. She will pull up some dates and send them out to the Board.
- The Board reviewed the construction bid for the Goat Barn. We received just one sealed bid from Andrews Contracting for \$19,000.00 Glenda motioned that we approve the bid pending a meeting with the contractor, Ken and Ben to verify insurance. Ken seconded the motion. Motion carried. Jodi will call Oliver Andrews at Andrews Construction, tell them their bid was accepted, and get them in touch with Ben so they can meet to discuss the details.
- Discuss maintenance job opening. Chris had turned in a resignation, then offered to stay if the board could pay him \$20 per hour.
- Personnel EXECUTIVE SESSION: Ken motioned that the board enter into an executive session at 8:04 pm. Glenda seconded it. Motion carried. The Executive session ended and the regular meeting resumed at 8:37 pm. Ken motioned that we increase Chris's pay to \$20 per hour effective April 4, 2022. And increase Jodi's pay to \$17.50 per hour as of 4/4/2022. Glenda seconded the motion. Motion carried.

Adjourn: Motion to adjourn was made by Glenda at 8:40 pm. Ken seconded the motion. Motion carried.

The next Board Meeting will be Monday May 2, 2022 @ 6:30 PM.

  
\_\_\_\_\_ (Ben Robertson - Chairman) 5/2/22 (date)

  
\_\_\_\_\_ (Jodi Stoddard – Fair Administrator) 5/2/22 (date)