

Boundary County Fair Board Members
Ken Goggia, Chairman
Stacie Watts, Vice-Chairman
Glenda Poston
Bert Wood
Dave Wenk



Boundary County Fair Board
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2025 MINUTES of Fair Board Meeting
Monday, MAY 12 @ 6:30 PM
Boundary County Fair Board Room

Call to Order of the Monthly Board Meeting– 6:31 p.m. by Stacie Watts who chaired the meeting.

In Attendance: Dave Wenk, Stacie Watts, Ken Goggia (via phone), Jaycee Atkins, Jodi Stoddard, Dan Dinning

Absent: Bert Wood, Glenda Poston

Guests:

Liz Wood: The 4-H projects are coming along. They recently had presentation contest, and several kids are going to the State Leadership conference.

Ann Lewis: The old white horse barn will be pressure washed and painted soon. The electrical upgrades are 80% complete. The Outdoor Arena was worked up well last Thursday. They picked more rock out of the arena. Ann will get together with Jaycee on fixing the sprinkler hose.

April 14, 2025 Minutes approval – Motion to approve the minutes was made by Dave, seconded by Ken. Motion carried.

Maintenance/Administrator/Fair Reports

Dan: Maintenance Report – Tim is still out. Dan Dinning has been filling in. He fertilized the lawn today, has fixed the lawn mower and put a new battery in the pick-up. He is helping to move the tables and chairs as needed, and making sure the buildings are clean after they are used. Dave will come and look at the old chemicals under the grandstands and take what needs to be disposed of. Dan will look for the grandstand light switch which may be in the dressing room. Jodi will call Car Quest and see why we were charged for 2 batteries. Stacie and Caleb Watts, and Travis Stolley worked up the arena with the fairgrounds tractor and picked up tons of rocks. The lock on the double chain gate needs to be replaced. Dan will take care of that. They fixed the green swinging gates next to the bleachers inside the arena. One of the drinking fountains is not working, and is sealed so there is a question of if it can be repaired. Jodi will check to see if the warranty is still valid, or see if we can reorder the broken parts. We need to add a filter to them to help them last longer.

Jodi: Admin Report – The bleachers arrived and are awaiting assembly. T&L fencing has us on their schedule for early July. They will give us a few days heads-up so we can pull down the old fence. We gave all of the old sound equipment to Squire for the county auction.

Jaycee: Fair Report – She is turning in the fair book on Friday to 4-H. She will supply a copy to the board to review. The Goose Chase scavenger hunt supplies us with a ton of photos which we can use for the fair book the following year, so she is booking them again for this year. She will also put together a paper scavenger hunt. She is still looking for more attractions. She has seen some mobile climbing walls, mini golf, etc. She has been calling on the businesses who had sponsorships last year who haven't yet donated for 2025. More donations are coming in, and she will hit up new businesses this week. The Shed Center beer garden is being built, and should be done by June 1. It will be moveable. The ribbon order has arrived. Shavings have been ordered. Dust control has also been contacted. The county also has a dust control truck now if we need to use it.

She is still waiting on more information about fans from Boundary Electric. Open class Special awards are done. The Huckleberry bake-off will be on Memorial Lawn (unless the bees are bad). Salsa contest will be during the corn-hole tournament. Dave said he will have more information on the corn-hole boards next month. Dave would like to do a QR code for pre-registration for the corn-hole tournament which must be done a day or two before so the teams and scoring can be ready to go ahead of time. He would like to do a 60-70% payout in cash prizes.

Barn Sponsorships: Houck will prepay their 5-year donation now rather than space it out over the 5 years.

Dan said if each of the 4-H leaders wants to clean out their barn and make a pile, he will haul it all to the dump. The Trailblazers are going to do a fundraiser bake sale which will be used to purchase benches to be placed around the

fairgrounds for additional seating during the fair.

The design that was chosen for the fair t-shirts needs to be updated. Paula & Tori put together three designs based on the design of the chosen submission. The board decided to use design #3, motion by Dave, seconded by Ken. Motion carried.

Jaycee would like to rent a POS system to track our beer, wine sales, and merch sales. It is \$80/month on a month-to-month basis. A second one can be rented during fair at \$30 just for that month. Dave made a motion to move forward with the POS software system. Ken seconded the motion. Motion carried.

Jaycee would like to be involved in the hiring process going forward. The board members present agreed.

A woman who needs to do community service contacted us. Jaycee would like to use her to do some deep cleaning in the buildings, wash windows, etc., on Fridays when she is here.

Despite the fact that part of the rodeo team is moving, Val is still planning on being here and has replacements in the works. Jaycee will get the contract adjusted and sent over to them.

The Summer Concert series has been advertised. People are really excited. There are only 2 or 3 empty concert spots available. Jaycee suggested that we have a couple of food trucks during the concerts at the established rate of \$60 per night.

Facilities, Expense & Payroll Financial report– Dave motioned that we approve payment of the bills with the adjustments noted. Ken seconded the motion. Motion carried.

Facilities, Expense/Budget worksheet–

- Bills Paid \$ 1,931.80
- Payroll \$ 3,802.70 (Expenses total \$ 10,407.66)
- Capital Expenditures \$ 4,673.16
- Rental Security Refunds Facilities \$ 700.00

Income Report \$ 22,775.77

Checking/Savings Account Balances as of April 30, 2025

- Checking \$ 81,786.85
- Savings \$ 30,276.05

Executive Session – none needed

Old Business –

- Use of the insurance adjustment from ICRMP of \$10,569.00 for the Indoor Arena damage. Using the building sponsorship of \$12,500.00 along with the insurance money will cover almost half of the roof replacement. The fair board would cover the balance. A motion to replace the Outdoor Arena roof at a cost of \$51,100.00 by K.W. Carpentry was made by Dave, seconded by Ken, and motion carried. Jodi will call Kevin Weber and get the roof replacement scheduled.
- Development of an Outdoor Arena Condition Policy which describes the condition it needs to be returned to after events. Stacie suggested that for events which tear up the ground or that bring in more soil, we charge a higher deposit. They will either need to bring in their own equipment to put the grounds back to the required condition, or pay us a fee to recondition the soil at a rate of \$42.00/hour plus a fee for any equipment we use. Stacie will rework the policy and bring back next month. (Table for June meeting.)
- Get the soil cleaned/sifted in the Outdoor Arena. Dave shared that Wink isn't interested in cleaning the soil. Another company said it would be more economical feasible to bring in more soil rather than sift/clean the existing soil. Stacie is waiting for an estimate from a company she contacted. (Table for June meeting)
- Approve costs for sound system purchases. Mark Carpenter brought in estimates for putting a system in Indoor Arena for \$3,289.16 (Phase 1), Memorial Hall/Exhibit Hall \$3,225.23 (Phase 2), and the VEC for \$3,101.21 (Phase 3), and Phase 4 to connect all the buildings of \$ 689.89. Leadership is donating \$2,500 towards the sound system. Dave made a motion to do Phase 1 of the Indoor Arena for \$3,289.16. Ken seconded the motion. Motion carried. After clarifying that Phase 2 is both the Memorial Hall and Exhibit Hall, and Phase 3 is the Valley Event Center, and Phase 4 to connect all the buildings of \$ 689.89. Dave made the motion to also have Mark do Phase 2-4. Ken seconded the motion. Motion carried.
- Approve costs for sound system rental for Fair week. (table for June meeting – we are still waiting for a quote from Mark).


- Hiring: Bartenders, Maintenance, and Summer Helpers. Jodi or Jaycee will set up recurring interview nights of Tuesday 20th, and Tuesday 27th starting at 6:00 pm. Jodi will have 9B News repost the ads. Jaycee will repost on FB. Indeed ads have been updated. All positions are posted 'until the position is filled'.
- Jodi's last day as office administrator will be June 13, however, she will continue working about 2-3 days per month doing bills and payroll, and fill in for Jaycee as needed. Add to the June Agenda to finalize the number of hours Jaycee can work weekly. Jodi will do a cost analysis.


New Business –

- North Idaho Classical Academy- Jacob Francom, came in to discuss the mill purchase and subsequent construction of the school. Jacob, Glen Lanker/Architect, and Coal Coba, owner-representative, addressed the board. 600 students have signed up. They are scheduled to open in August 2026. They are also attending a meeting with Parks & Rec later tonight. They want to talk about shared road access, parking, and possible shared use. The plan is to close on the property in September. They would like to see how they can help with our fair and other activities. They would like to explore the possibility of using the back side of the school known as Recreation Park Road for bus access. Glen supplied the design and floor plans to those in attendance and reviewed the design. Stacie asked if they were aware of the various fairgrounds activities that would be happening all year long which might cause traffic or other issues? Jacob shared that they had sought out that information at the first meeting they attended. Jaycee shared that there were about 35 campers, as well as stock trailers, who have used the mill parking lot in the past during fair. Jacob didn't think that would be a problem, and asked if the fair might foresee using any of the school commons areas, gymnasium, classrooms, etc. As far as the portion of Recreation Park Road that runs along the back side of the mill, Dave stated that we would need to communicate with the Commissioners on who would be authorized to use that and for what purposes since it is not technically under the fairground's jurisdiction.
- 2025-26 Budget Request from the County. Motion to move forward with the 2025-26 request to the County Commissioners for \$ 135,000.00 was made by Dave, seconded by Ken, motion carried. Jodi will submit the budget request, and ask if Jaycee and/or Jodi can address the Commissioners concerning our request.
- Purchase of a new Dell computer. A new computer is needed in order to comply with the mandatory software updates from Microsoft. Dave Motioned that we purchase a new office computer. Ken seconded the motion. The motion was ratified.
- FFA Alumni wrote a check for \$12,500.00 to Sponsor the FFA barn for the next 5 years. (\$2,500/yr). Liz suggested that the siding by the wash walls needs to be replaced first, and that this donation would be best spent in this way. Jodi will ask Kevin for a quote on getting the one west side wall resided as well as a separate quote for all sides of the FFA building, to match the red of the other barns. Also, can it be done prior to the fair?
- Add Jaycee to the Mountain West checking account. Motion to add Jaycee to the Mountain West checking account was made by Dave, seconded by Ken. Motion carried.
- Stacie suggested that the board members begin putting together ideas for a 5-to-10-year plan. The board should then get together for a Saturday planning meeting sometime in September, to prioritizing those goals.
- Dave shared that he might have a group that would put up the new fence on a volunteer basis.
- Dave shared that Road and Bridge has offered their striping paint truck to paint the gravel parking lot the week prior to fair. The paint would cost about \$1,000. (Put on June Agenda as an ACTION item). We also need to come up with a different traffic flow in and out of that parking lot. (put on June Agenda ACTION item).

Adjourn: Meeting adjourned at 9:04 p.m.

The next Board Meeting will be on Monday, June 9, 2025 at 6:30 p.m.

 (Stacie Watts – Vice Chairman) 6/9/25 (date)

 (Jodi Stoddard – Board Secretary) 6/3/25 (date)

