

Boundary County Fair Board Members  
Ken Goggia, Chairman  
Stacie Watts, Vice-Chairman  
Glenda Poston  
Bert Wood  
Dave Wenk



Boundary County Fair Board  
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**2024 MINUTES of Fair Board Meeting**  
**Monday, January 8 @ 5:30 PM**  
**Boundary County Fair Board Room**

**Call to Order of the Monthly Board Meeting**– 5:30 pm

**In Attendance:** Ken Goggia, Glenda Poston, Bert Wood, Stacie Watts, Chris Sabin, Jodi Stoddard

**Absent:** Dave Wenk

**Guests:** **Liz Wood** 4-H enrollment ends this week for exhibiting at the fair. 4-H may still want to have meetings at the fairgrounds buildings. FFA kids are studying for a couple of upcoming contests. End of year State forestry, AG-Mec, and milk contests will be here in Bonners.

**Oliver Andrews** : Goat Barn was \$21,060.30 for materials (May of 2022 – Jan 2023). Estimate of \$30,000 for materials for the old horse barn exterior plus \$33,300 labor for a total of \$63,300. The Board would like the upper windows left open and not tinned in on both sides. He could start by March. The Board would like to look at the building further and consider more options. Stacie would like to meet with Oliver in the old horse barn to look at the inside and discuss those options.

**PUBLIC HEARING:** Additional Fees – see attached meeting outline, attendance, and motions.

**December 5, 2023 Minutes approval** Motion to approve the December 5 minutes was made by Glenda, seconded by Bert, motion carried.

**Maintenance/Administrator/Fair Reports**

**Chris: Maintenance Report** – New toilets have been installed in the VEC, and the VEC hallway painted. Chris will come in daily to check on everything with the negative temperatures we expect later this week. Chris asked questions about the RotoHarrow equipment that Dave shared. Stacey shared that the equipment works in a circular motion, and if used twice a week, it would take less time and do a better job. Table for February meeting.

**Jodi: Fair & Admin Report** -Jodi is in contact with the Copper Mountain Band and they are providing a contract this week, and have us booked for Wednesday August 7<sup>th</sup> at 7:00 pm. Fair vendor booth applications have been posted on Facebook and on our website. Jodi will put the Fair schedule on large poster paper on the board room wall.

**Facilities, Expense/Budget worksheet**– Motion to pay the bills of \$9,688.16 and the payroll of \$2,446.16 was made by Glenda, seconded by Bert. Motion carried.

- Bills Paid \$ 9,688.16
- Payroll \$ 2,446.16
- Capital Expenditures \$ 0
- Rental Security Refunds Facilities \$

**Income Report** \$ 6,093.91

**Checking/Savings Account Balances as of DEC 31, 2023**

- Checking \$ 24,085.07
- Savings \$ 169,819.54

### Old Business –

- Update on information about the Eagles fair donations being increased. On 12/27/2023 they dropped off an additional \$200 check for a total of \$450 in 2023 donations.
- Well's Building update. Ken spoke to Larry with Reliable Builders. He is finding out about his health issues and should know if he can finish the building OR he will bring down the materials.
- Jodi sent a letter to 4-H and FFA letting them know that fair funds can no longer be stored in the fair office.
- Pressure toilets in the VEC were replaced with flush toilets.
- Info on 2020 beef barn remodel completed by Duarte. Quote was \$19,300. Final cost was \$20,300.
- Jodi has several calls and messages into the State of Idaho Board of Professional Engineers looking for recommendations to check the structural stability of the Wells building and the old horse barn. No response so far. The Board said to hold off on getting an engineer evaluation.
- 2024 Fair Theme of "Red White & Blue, This Fair's for You" has been posted on the Facebook page.
- The Commissioners approved us for the ARPA funds to add three water fountain stations to the grounds. One for Parks & Rec side and two for the Fairgrounds side of the campus. Jodi will contact the supplier to see if the county can be billed for the fountains. We would be responsible for installing them. (schedule installation for the spring).

### New Business –

- Paula Burt resigned on January 3, 2024. Discuss hiring to fill her position. Jodi will write an email for Annie & Linda to let them know Paula is gone, they are valuable to us, ask if they have suggestions on people we can reach out to. Jodi will then forward that letter to the Board for approval prior to sending it out. Jodi will put a Thank You to Paula on our Facebook page. She will begin advertising in the paper for a replacement at \$17.55 hour. Forward a copy of job to the Extension Office so they can share it. Post it on Idaho Jobs site. Post it on FaceBook and on our Website Job page.
- The 2023 Expense Report was published December 21, 2023 in the Bonners Ferry Herald.
- The old horse barn. Stacie will report on the quote for inside. Oliver Andrews brought in a quote as noted above for the outside. Jodi will reach out to Oliver and ask him to call her and meet with her at the fairgrounds to look at the inside. Table for next month.
- Using/booking the paved parking lot for events. A group is asking if they can use the paved parking lot for a Veterans Motorcycle gathering and riding course on May 18<sup>th</sup>. It would mean we couldn't rent the buildings that day. They don't have insurance, but they do get waivers signed by each participant. The board pointed out that our driveway is actually a through road and because we would not be able to rent out our buildings we would prefer not to have the event here.
- 4-H 2024 Calendar review
- Roto Harrow Arena Conditioners. Dave researched them. Cost would be approximately \$2,600 delivered. He was told that the arena should be worked up twice a week to keep the soil from compacting. Table for February meeting.
- Wood Carver (chainsaw) Denny Henson. Dave has spoken to him and would like to offer him a free booth in a prominent place in exchange for the entertainment value. He would carve all week. (ACTION) Glenda motioned to waive the booth fee since he will be providing entertainment. Stacie seconded the motion. Motion carried. Jodi will call him. Just let him know to clean up the shavings.
- Narcan Training – Jodi contacted Morgan Walker with Panhandle Health. They can come and do a 45-minute training but isn't sure we are qualified to carry the medication on-site. They have supplied the local EMS. Stacie said she saw it available over the counter and the board suggests that we get some for the office, but forgo the training.
- 4-H / Debbie Higgins is requesting if it is possible for the little closet off of the 4-H office in the Indoor Arena be cleared out so they can use it. Chris needs to go through the closet and see what is in there, what belongs to us and what belongs to 4-H, and make a list. Jodi will update Debbie on the progress. Table for February.
- Glenda suggests that we roll some of our savings into CD's. Put this on the next agenda as an ACTION item in February.
- Glenda suggests that we meet in a couple of weeks to discuss fair plans.

**Adjourn:** Motion to adjourn was made by Glenda at 6:50 pm.

The next Board Meeting will be on Monday, February 12, 2024 at **5:30 p.m.**

\_\_\_\_\_ (Ken Goggia - Vice - Chairman) \_\_\_\_\_ (date)

\_\_\_\_\_ (Jodi Stoddard – Board Secretary) \_\_\_\_\_ (date)