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Boundary County Fair Board
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2023 Boundary County Fair
August 8-12, 2023
Fair Hours 8:30 AM - 9 PM

X	Location	Size	Fee	Tax-TBD	Rental Security Deposit	Total-TBD
	Exhibit Hall (Business)	8' x 4'	\$120.00	7.20	\$25.00	152.20
	Exhibit Hall (Non-profit*)	8' x 4'	\$59.00	\$3.54	\$25.00	\$87.54
	Pavilion (Business) Center aisle	8' x 4'	\$104.00	\$6.24	\$25.00	\$135.24
	Pavilion (Non-profit*) Center aisle	8' x 4'	\$52.00	\$3.12	\$25.00	\$80.12
	Pavilion (Business)	8' x 8'	\$125.00	\$7.50	\$25.00	\$157.50
	Pavilion (Non-profit*)	8' x 8'	\$59.00	\$3.54	\$25.00	\$87.54
	Pavilion (Business)	12' x 8'	\$152.00	\$9.12	\$25.00	\$186.12
	Pavilion (Non-profit*)	12' x 8'	\$76.00	\$4.56	\$25.00	\$105.56
	Lawn (Business) (NEW size)	10' x 10'	\$100.00	6.00	\$25.00	\$131.00
	Lawn (Non-profit*) (NEW size)	10' x 10'	\$75.00	4.50	\$25.00	\$104.50

***Must provide proof of Non-profit organization**

NEED ACCESS TO ELECTRICITY. ONLY AVAILABLE to Exhibit Hall and Pavilion booths. You are responsible for bringing extension cords. Internet is **available in limited areas for a fee.**

Organization/Business Name _____

Contact Name _____

Mailing Address _____

Telephone _____

Email _____

What will be sold or displayed _____

NOTES/SPECIAL REQUESTS/Previous Booth or New Booth Request/:

DATE	AMOUNT	CK#/CASH	RECEIPT	TAX FORM	INSURANCE	NON-PROFIT

For Office Use Only:		
Deposit Refund \$	Date: _____	Check #: _____

PLEASE READ ALL RULES OF THE APPLICATION

- 1. Vendor space is NOT reserved until the application, payment, proof of insurance (if applicable) and tax forms are received in the Fair Office. Returning Vendors will be given the opportunity to reserve their same booth from the previous year. Pre-Booking reservations can be made by submitting the Pre-Booking Application, and the \$25 Rental Security Deposit as soon as the previous year's fair is over. An email with the updated pricing will be sent in mid-February, at which point, as long as the full booth fee and required paperwork are received in the Fair Office on or before **MARCH 15**, the returning vendors previous years booth will be reserved. After that date, booth selections will open up to anyone, and will be assigned on a first come-first served basis.**
- 2. If selling/distributing any food items, please check with Panhandle Health for requirements. Failure to comply or cancellation after July 23 will result in forfeiture of payment and/or cancellation of vendor space. Vendor fees are waived for: Schools, 4-H/FFA, Public Health and Fire/Law Enforcement agencies but an application must be submitted.**
- 3. Set-up time for**
EXHIBIT HALL ONLY: MON. AUG 7th, 8 AM–8 PM & TUE. AUG 8th 7 AM–10 AM.
PAVILION ONLY: MON. AUG 7th, 1 PM-8 PM & TUE. AUG 8th 7:00 AM – Noon.
OUTSIDE GROUNDS ONLY: MON. AUG 7th, 8 AM–8 PM & TUE. AUG 8th 7 AM–Noon
NO EXCEPTIONS TO SET UP TIMES. The Exhibit Hall will be locked at 11:30 AM on Tuesday for judging with no further admittance until conclusion of Opening Ceremonies. There is NO exception to this rule.
- 4. Take-down is Saturday evening after 7:30 PM and Sunday until 12 PM. NO EARLY TAKE-DOWN as this will result in forfeiture of the \$25 deposit and possibly not invited back the following year.**
- 5. After-hours security watchmen are provided, however each vendor is responsible for securing their vendor space by removing valuables at night. Memorial and Exhibit Halls and the Pavilion are locked each night. The Boundary County Fair Board is not responsible for loss or damage of vendor items.**
- 6. All fair rules and regulations must be followed.** Selling of products, raffle tickets, drawings, distribution of any materials, etc. is permitted **only** within your vendor space. The Boundary County Fair Board has the right to: reject any product, item or material to be sold or given away if deemed detrimental to the fair and can inspect premises at any time. Failure to comply can result in being asked to vacate and forfeiture of fees. Refer to the fair book for additional rules and regulations.
- 7. The Display Booth Decorating Contest, using the fair theme, (to be determined) is open to both commercial and non-profit and will be judged Wednesday, August 9th.** See games and contest rules in the fair book for additional details. The winning booth will receive 2024 fair booth space of equal or lesser value.

NO DOGS ALLOWED ANYTIME ON THE FAIRGROUNDS OR BUILDINGS DURING THE FAIR, AUGUST 7th-13th. YOU WILL BE ASKED TO REMOVE THEM.

Thank you for participating in the 2023 Boundary County Fair