

Boundary County Fair Board Members
Ben Robertson, Chairman
Ken Goggia, Vice-Chairman
Glenda Poston
Stacie Watts
Bert Wood



Boundary County Fair Board
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2022 MINUTES of Fair Board Meeting
Monday, December 12 @ 6:00 PM
Boundary County Fair Board Room

Call to Order of the Monthly Board Meeting– 6:00 pm

In Attendance: Ken Goggia, Stacie Watts, Glenda Poston, Bert Woods, Ben Robertson, Jodi Stoddard, Chris Sabin, Paula Burt, Liz Wood.

Guests: Liz Wood – people still signing up until first week of January and then they will have all of the final lists. At that point they will split up and start the fair ads.

November 14, 2022 Minutes approval Motion to approve the minutes was made by Ken Goggia. Glenda seconded. Motion carried.

Maintenance/Administrator/Fair Reports

Chris: Maintenance Report - Chris had questions about what was put into the Indoor Arena to be stored. Ron Mcilney came to the commissioners to ask if he could store items here as long as the board had no problem. He was asked to be here tonight to ask the board. They are being donated to a veterans group out of Idaho Falls, but they won't be able to come and get them until the roads get better. Get the email information from Glenda to contact Ron. The board is alright with the storage as long as it is out by March. The County may also want to have a surplus auction this spring.

Chris didn't get the shavings moved indoors – he was sick and then the weather turned.

Larry will still do the barn, but not until spring. They are trying to save his eyes.

Jodi: Admin Report –

- KG&T Porta-Potty pricing from March – October annually to be placed by Indoor Arena \$130/month (standard pricing) or \$160 for handicapped. Serviced once weekly. Suggestion to move it during fair week. Glenda motioned that we get one porta potty mid-March through Oct. Bert seconded the motion. Motion carried.
- Signatures for payroll checks? – board review the timesheets at second Monday board meetings and pre-sign checks? Amount will be filled in on or after the 15th and Shulte's office figures taxes, etc. Board would like it to continue the way it has been going for legal reasons.

Paula: Fair Report

Cornhole tournament is a yes. Christy Lee said she is available to do a concert. She will be getting us the pricing. We are on her calendar. Hasn't heard back from Copper Mt. Band. The board likes the fair theme of "Sew it. Grow it. Show it." Paula asked if we wanted a beer garden for both the cornhole and the Saturday night concert? Board would like her to pursue it.

Facilities, Expense/Budget worksheet– Motion to approve the paying of bills and payroll was made by Glenda. Bert seconded the motion. Motion carried.

- Bills Paid \$ 5,557.94
- Payroll \$ 1,749.50 (Total Bills & Payroll \$ 7,307.44)
- Capital Expenditures (incl. in bills) \$ 4,839.25
- Rental Security Refunds \$ 962.50

Income Report \$ 13,426.46

Checking/Savings Account Balances as of November 30, 2022

- Checking \$ 34,806.13
- Savings \$ 142,585.68

Old Business –

- Goat Barn is completed. Final bill has been submitted and is included in this month’s expenditures.
- Damage to corner of Indoor Arena. Oliver has submitted an estimate for the repairs at \$2511.40. If approved, he will drop what he is doing and fix it right away. Motion to have Andrews Construction repair the Indoor Arena was made by Bert. Seconded by Stacie. Motion carried. Jodi will contact ICRMP.

New Business –

- Records Retention – approval for the destruction of Idaho Code approved records older than 5 years. See the prepared Resolution. No action taken. (see below)
- Chairman and Vice-Chair positions are up for renewal in January 2023. Ben Robertson turned in his fair board resignation effective January 1, 2023 to enable him to move into the elected Commissioners position and avoid any conflict of interest. He said he would be around to help during the fair. We need to seek applications through the newspaper. In the past Paula remembered that a letter of intent was presented to the board. Interviews happen, and the Commissioners appoint the new board member.
- Review purposed BUDGET for the 2022-2023 Fiscal Year. Glenda motioned that the budget be accepted for the 2022-2023 budget including the \$30,000 for the Wells building which needs to be moved \$30,000 from savings to checking. Stacie seconded the motion. Motion carried.
- Review misc. items that need to be added to the Facility Rental Agreement, and pricing for those items. Board members were assigned to put together a suggestion/wish list to add extra prices in the future, and table it for future discussion. Glenda also suggested that we hold a public hearing and significantly raise our facility rental prices at some point in the future.
- Fair Booth price increases for 2023. Paula presented a new price break down specifically for making smaller booths on the lawn so we can fit more people out there. After breaking down the price per square foot, our prices are all over the board. Add this as a future hearing and table it for the future.
- Memorial Hall has a new oven. They are looking at replacing the cupboards at which point they will put in a new fridge.
- Discuss scheduling an audit for the fairgrounds. Glenda shared that the County has a new auditor, Scott Hoover. He asked if he was supposed to be auditing the fairgrounds records? By January, the Clerk’s audit should be done. At that point, Glenda will suggest that we have them review the fairgrounds. Glenda suggested that we wait to destroy the older records until after we see if they will want to do an audit.

Adjourn: Ken motioned that we adjourn at 7:17 pm. Stacie seconded the motion.
The next Board Meeting will be January 9, 2023 at 6:00 PM.

Kenneth Goggia (Ken Goggia - Vice - Chairman) 3/13/23(date)
Jodi Stoddard (Jodi Stoddard – Fair Administrator) 11/10/23(date)