

Boundary County Fair Board Members
Ben Robertson, Chairman
Ken Goggia, Vice-Chairman
Glenda Poston
Stacie Watts
Bert Wood



Boundary County Fair Board
P.O. Box 3098
Bonners Ferry, ID 83805
Telephone: (208) 267-7041
Fax: (208) 267-8759
Email: bcfair@boundarycountyid.org

**2022 MINUTES of Fair Board Meeting
Monday, November 14 @ 6:30 PM
Boundary County Fair Board Room**

Call to Order of the Monthly Board Meeting– 6:30 pm

In Attendance: Glenda Poston, Bert Wood, Ken Goggia, Stacie Watts, Ben Robertson, Chris Sabin and Paula Burt

Absent: Jodi Stoddard

Guests: Liz Wood reported sign ups have begun, they go until the 10th of January for all projects except Beef, those were already done. 32 steers currently, there is no policy in place to set a limit on how many animal projects are accepted.

October 10, 2022, Minutes approval Motion to approve the Minutes was made by Bert. Stacie seconded the motion. Motion carried.

Maintenance/Administrator/Fair Reports

Chris: Maintenance Report: Goat barn has the garage doors installed. Oliver will get a quote prepared for the Old Horse barn. Chris will move the shavings left over to inside for the winter.

Jodi: Admin Report –

Paula: Fair Report –Verified that fair dates will continue to be 5 days, Aug. 8-12, 2023. Shared some of the theme ideas received. Would like to get more submitted. Need to put it out on social media for requests for more. Paula shared that Boundary County Fair was voted as the “Best Local Event” by the voting poll ran by the Bonners Ferry Herald. Debbie has asked if the fair board would be willing to share the cost of hiring a vet for fair in order to start having all animals vet checked prior to unloading. Fair Board would like Debbie to gather more information; how does 4-H want to see this happen, get a cost per animal. 4-H to present it to the Fair Board. Paula asked about having 2 concerts again next year. Everyone present was in favor of having the Corn hole Tournament do again in conjunction with a concert. Paula will ask Kootenai River Brewing Company if they would like to run that still. She will check with Luke Yates and Christy Lee about being the entertainment for that event. Saturday concert would like to get Cooper Mountain Band. Paula will reach out to them about availability and cost.

Facilities, Expense/Budget worksheet– Motion to pay the bills as listed was made by Glenda. Seconded by Bert. Motion carried.

- Bills Paid \$ 3,458.18
- Payroll \$ 1,550.36 (Total Bills & Payroll \$ 5,008.54)
- Capital Expenditures \$ 0
- Rental Security Refunds \$ 1,250.00

Income Report

- Deposits \$

Checking/Savings Account Balances as of August 31, 2022

- Checking \$ 29,718.61

- Savings \$ 142,585.68

Old Business –

- Progress on Goat Barn was discussed above.
- Damage to corner of Indoor Arena. Still waiting for any info from Oliver
- Updates from Reliable Construction on start dates for Wells Building. At this point it will wait until Spring. Chris will contact Larry to find out if he still plans to do the job or if they need to find another contractor.
- Cameras on slab and behind office. No response from Parks & Rec yet.

New Business –

- Records retention- Destruction of Idaho Code approved records older than 5 years. Glenda mentioned that a resolution is needed and to check with her.
- Create an Emergency Declaration Impact Report to declare loss of revenue? (Ben) Glenda said that you would need to have the man hours used for this and that there most likely aren't enough. Andrew O'Neil will have more information on if this applies to the Fairgrounds.
- Review proposed BUDGET for the 2022-2023 Fiscal Year. (ACTION) Did not approve the budget, table to next meeting. However, it was brought up that we should be working in March-April on the 2023-2024 budget. Glenda reminded us that by statute it needs to be submitted in May. The Wells Building improvements needs a dollar amount for the budget. Glenda suggested taking that amount needed from savings in order to reduce expenditures. Ben agreed that it was a good plan. The board members felt that \$30,000 would be enough to complete the job. Bert made a motion from the proposed budget to move \$30,000 from savings into the checking to be used for the Wells Building. Ken asked why the fair expenses show such an increase. Glenda and Paula mentioned that the premiums went up by quite a bit. Also, we paid out more in games prizes. We also raised the amount of meal tickets. Paula said that there were meal tickets given out as a 'Thank You' to individuals who came and did work for fair instead of billing us for the work.
- Fair booth price increase for 2023- **Paula** presented a few figures, board would like a side-by-side comparison using a square footage cost. Also, compare with booth prices in Bonner County. It was also brought up of use of lawn space and electrical outlets by non-paying vendors. The idea was suggested to purchase locking outlet boxes for all the outdoor outlets. Chris will look into cost for those and how many will be needed. The board would also like a comparison of our rental fees vs. Bonner County rental fees.
- Fair Royalty award increase- The question was asked why don't we have many applicants? Paula mentioned that most feel it takes to many hours, but in reality, it doesn't. She will do more to promote the award and awareness of what is required. Glenda and Stacie do not feel we need to raise the award amount, but instead promote it better.
- Change to winter hours for board meeting time. Meet at 6:00 PM? (ACTION) Ken made a motion to change to winter hours starting next month. Bert seconded the motion. Motion carried.

Adjourn: Motion to adjourn made by Glenda at 8:05 PM and seconded by Bert.

The next Board Meeting will be December 12, 2022, at 6:00 PM.

_____ (Ben Robertson - Chairman) _____(date)

_____ (Paula Burt- Fair Manager) _____(date)