

Boundary County Fair Board Members  
Ken Goggia, Chairman  
Ben Robertson, Vice-Chairman  
Glenda Poston  
Stacie Watts  
Bert Wood



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**2019 Regular Meeting Minutes**  
**Monday, October 7, 2019 @ 6:30 PM**  
**Boundary County Fair Board Room**

**Members/Staff Present**

Ken Goggia  
Ben Robertson  
Stacie Watts  
Glenda Poston

Paula Burt  
Chris Sabin

**Members/Staff Absent**

Bert Wood

The Fair Board Meeting was called to order at 6:34 PM by Vice- Chairman Ben Robertson.

**1.0 GUESTS –**

Levi Falck- Sound system update, the wrong wiring was put in the cap of the exhibit hall to run for the speakers to the outdoor arena, Levi will get the correct wire and re-run it in the spring. The speakers for the outdoor arena are on order, once received he will bring them to the fair office and put up in the spring. The speakers are waterproof but Glenda asked if we should take them down in the winter, Levi will research that more. Ben asked Levi to look into speakers that aren't working in the outdoor arena. Levi found there was a power issue to a few of them, but got those fixed. Levi also reported that one of the amps in the fair office has gone bad, he is looking for a replacement. Levi also reported that he put lights in the far grandstands. Glenda asked Levi about a portable system for the VEC, Levi suggested to get a Fender brand like the one that 4H uses. Cost for this would be approximately \$1000. Stacie recommended getting the microphones and speaker stands at the same time. Levi said to get a new system that will plug into the crow's nest and work in the outdoor arena and get rid of the current portable we have. He will do some wiring modification that will allow the new system to plug into the jack in the crow's nest and indoor arena without a special cord that is often misplaced.

Liz Wood- not present but report from her was given to Ben. He reported that the Leader's Banquet dinner is Tuesday, October 8<sup>th</sup> at 6:30 PM, all board members are welcome to attend.

**2.0 MINUTES –** Glenda motioned to approve the minutes as presented. Ken seconded the motion. Minutes were approved with unanimous vote.

**3.0 MAINTENANCE –**Chris replaced the locks on the crow's nest and the men's bathroom in the VEC, painted the photography and exhibit hall doors, winterized the outdoor bathrooms and barns. Next year he will look into getting a bigger compressor to blow out

the water lines in the pig barn because the one we have just doesn't have enough power. Stacie asked if we needed to replace it, Chris said no it's just small for that particular job. Glenda asked about sharing in rental with John Buckley, Chris said John was renting it for half a day and he would need it that whole time. For this year the lines are done, but next year will coordinate with John to use compressor. The dump truck starts, still needs the blade hooked up to it, Ben will come and help if needed. The extra clean shavings are moved into the old horse barn out of the weather. Winter fertilizer is spread on the lawns. Glenda asked if Chris was available in the winter? Chris said yes, he will work around the hours for driving the bus. Some winter projects discussed were to purge the unused items, Chris and Paula are already working on those items. Some will be sent to be stored for the next surplus auction and some will go to dump. Deep cleaning of the VEC will happen over the winter. Glenda asked that during election time if we can make sure plenty of outdoor lights are on. Discussed replacing outdoor lights on each barn to a LED photo-sensory fixture so in the months that the outdoor arena is used the lights will come on automatically. Stacie will check with city to see if there are any grants to help with cost. Ken asked Chris about high school baseball team using the fairs arena- viator and tractor to work up the baseball field. Glenda said it should be asked of commissioners. Stacie suggested maybe they can just borrow the implement and use tractor from Boundary Tractor. A motion was made by Stacie to allow them to use the implement with Chris operating it. Glenda seconded the motion. Motion was approved by unanimous vote.

**4.0 ADMINISTRATOR** –Paula reported that she checked with Bonner County on their fair dates it will be held Aug. 19-22. She inquired about the fair association and Darcey recommended the Rocky Mountain Assoc. of Fairs membership and attending the convention for training and contacts for fair judges, entertainers and relations. Paula will inquire more about the Wildlife building and who is the representative. Also, a brief mention about fair book publishers and desire to have a higher quality fair book for us. The microwave in the VEC kitchen works, but the hood vent doesn't. Paula suggested not replacing the microwave just yet. She sent thank you cards to those who made donations for fair and also buyers from Baked Goods auction. Ben asked that we get a hand wash station for fair next year to go in the food court area. Paula worked on the budget and fee increases which we will discuss later.

**5.0 EXPENSE/FACILITIES RENT/BUDGET REPORTS** – Glenda motioned to pay the September bills in the amount of \$21,215.92. Stacie seconded the motion to pay September bills; motion was approved by unanimous vote.

**6.0 INCOME REPORT** – Bank deposit of \$10,527.00 Refund Deposits \$1,900.00 Checking account balance \$18,899.07, Savings \$103,283.54

**7.0 BUSINESS** –

**7.1 Budget 2020-** Some mention was made on the budget. Paula gave board members final budget numbers for 2019 and suggested budget for 2020. Glenda called for an executive session at 8:25 PM  
General Session resumed at 8:40 PM

Ken made a motion that wages for the Maintenance person and Fair Administrator be raised to \$14.33/hour for maintenance person and \$15.00/hour for fair administrator. Seasonal positions wages remain as they currently are. This to be effective September 25, 2019. Ben seconded the motion. The motion was approved by unanimous vote.

Items for budget consideration are to replace the ceiling tiles and repaint the inside of the exhibit hall. Paula did suggest purchasing more white chairs to replace the old ones that are breaking. These white chairs rent often for weddings and other events, feels having more will give more rental income.

Glenda made a motion to buy 5 packs of 32 chairs with cart while on sale at Costco. Ken seconded the motion. Motion was approved by unanimous vote.

Ben asked that all barns be given a facelift like was done on the FFA barn.

**7.2 Rental & Booth Fee Increase-** Paula presented prices for a 4.999% increase to the facilities and fair booths. Paula reported that possibly we should adjust the rental amount of the VEC to be more competitive with the Memorial Hall rental. Ken made a motion to raise all rental fees except the VEC and amend if needed at a later time. Stacie seconded the motion. Glenda called for discussion. Ben feels we should still raise the VEC along with other rentals. If commissioners would be willing to raise the rent on Memorial Hall if would help with cost difference in two rooms. Glenda made a motion to raise all facilities and booth fees 4.999%, Stacie seconded the motion. Motion was approved by unanimous decision. Ben asked about increase of Memorial Hall to help cover utilities and other upkeep. This is a matter for the commissioners to decide on. Motion was made by Stacie to present the commissioners with an increase to \$60 and \$15 of the increase go towards administration fees. Seconded by Ken. Motion was approved by unanimous decision. Paula will get figures to Ben so a letter can be drafted and sent.

**7.3 Fair Association membership/convention-** Glenda asked how annual membership renews, was is from year to date of sign up or January- January. Paula will check on that before signing up to make sure we won't pay a membership fee in October and then again in January. Paula presented information on the RMAF convention and feels this could benefit in her planning of fair. Glenda motioned to approve spending up to \$1600 for the cost of membership and all expenses related to attending the convention. Ken seconded the motion. Motion was approved by unanimous vote.

**7.4 Fair Dates-** August 12-15, 2020. Stacie made motion to approve these dates, Ken seconded the motion and motion was approved by unanimous vote.

**7.5 Fair Parking-** Statement was made that there is too much reserved parking. Item to be tabled to a future meeting.

**ADJOURN** – Glenda motioned to adjourn, seconded by Ken. The meeting was adjourned at 8:56 PM by unanimous vote. Next will be held November 4, 2019 @ 6:30 PM.

Respectfully submitted by:

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Paula Burt, Fair Administrator

Approved by:

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Ken Goggia, Chairman